

# St. Rose of Lima Ladies Guild

## Church Cleaning Duties – Monthly by all Divisions

Please initial/check off when each duty is completed.

### ENTRANCE

- \_\_\_ CLEAN DOORS W/ GLASS CLEANER
- \_\_\_ SCRUB/MOP FLOOR
- \_\_\_ VACUUM RUGS & CARPET
- \_\_\_ DUST SURFACES HOLDING PAMPHLETS

### BOTH RESTROOMS (SOUTH AND FAMILY)

- \_\_\_ CLEAN SINK/FAUCET
- \_\_\_ CLEAN MIRROR
- \_\_\_ WIPE DOWN WALL TILE
- \_\_\_ EMPTY TRASH
- \_\_\_ SCRUB/MOP FLOOR
- \_\_\_ CLEAN TOILET

### CHOIR LOFT

- \_\_\_ WIPE DOWN WOODWORK
- \_\_\_ CLEAN WINDOW
- \_\_\_ DUST SURFACES
- \_\_\_ VACUUM CARPET
- \_\_\_ VACUUM STAIRS

### CONFESSION ROOM

- \_\_\_ DUST
- \_\_\_ VACUUM

### FAMILY ROOM

- \_\_\_ VACUUM VERTICAL BLINDS
- \_\_\_ CLEAN WINDOWS W/ GLASS CLEANER
- \_\_\_ WIPE DOWN WOODWORK
- \_\_\_ VACUUM CARPET
- \_\_\_ ORGANIZE CHILDREN'S BOOKS

### SACRISTIES

- \_\_\_ DUST SURFACES
- \_\_\_ CLEAN WINDOWS
- \_\_\_ VACUUM CARPET
- \_\_\_ SACRISTY RESTROOM (Toilet, sink, floor)
- \_\_\_ VACUUM SANCTUARY

### MAIN ROOM

- \_\_\_ VACUUM CUSHIONS IN FRONT PEWS
- \_\_\_ WASH AND DRY ALL PEWS
- \_\_\_ VACUUM CARPET
- \_\_\_ DUST WINDOWS FOR COBWEBS
- \_\_\_ DUST STATIONS OF THE CROSS
- \_\_\_ DUST STATUES
- \_\_\_ BRUSH SAND AND ROCKS FROM PEWS

**THERE ARE TWO STORAGE/CLEANING CLOSETS WITH VACUUMS AND SUPPLIES.** ONE IN THE SOUTHEAST ENTRANCE RESTROOM. ONE IN THE SOUTH ENTRANCE BY THE SACRISTY.

IF CLEANING SUPPLIES NEED TO BE PURCHASED or VACUUMS REPAIRED, PLEASE INFORM THE GUILD PRESIDENT OR PARISH OFFICE BY CALLING 402-388-4814. DIVISION CHAIR PLEASE WASH RAGS AND RETURN.

*THANK YOU FOR YOUR PART IN KEEPING OUR BEAUTIFUL ST. ROSE CHURCH CLEAN! God Bless!*