

RECTORY CLEANING – Spring and Fall

GARAGE

Sweep

GENERAL

Clean light fixtures and ceiling fans (where needed)

Wash windows

Dust or vacuum blinds

Dust pictures on walls

Clean around all light switches

OFFICES

Just wash windows and dust blinds—leave rest as is

KITCHEN

Clean refrigerator & stove (inside and out) and countertops

Clean inside of cupboards (where needed)

Clean outside of the new cupboards

Wash walls where needed (especially around light switches and stove)

Dust all pictures

Wash throw rugs if needed (or just shake out)

Wash windows and dust blinds

UTILITY ROOM

Polish outside of cupboards – Old English

Do not need to defrost freezer unless very frosty

Wash floor and rugs if needed

Wash windows and dust blinds

FATHER'S BATHROOM

Clean rugs on floor and wash floor

Scrub shower curtain & tub / tub surround

Wash walls where possible

Scrub vanity counter

FATHER'S BEDROOM

Wash windows and dust blinds and pictures

Clean dresser mirror

General dusting of room

Vacuum carpet if needed

(Don't wash bedding)

GUEST BEDROOMS

Dust and tidy up book shelves
Shake out throw rugs
Wash windows & dust blinds & pictures
Dust and/or vacuum wood floors
Polish wood floors with Holloway House QUICK SHINE
Vacuum chairs
(Wash bedding)

GUEST BATHROOM

Clean tile & vanity & mirror
Scrub floors
Wash rugs (if needed)
Tidy up bathroom linen closet in hallway

LIVING ROOM

Wash Windows & dust blinds and pictures
Vacuum furniture
Clean ceiling fan
Dust & tidy up end tables and bookcases

HALLWAYS

Clean light fixtures (if needed)
Dust pictures

FATHER'S OFFICE and BATHROOM--OFF KITCHEN

Tidy up & dust
Vacuum furniture
General dusting of room
Clean stool, sink and tile in bathroom
Wash windows & dust blinds
Do not need to dust Father's Desk
(Shower is not used)

DINING ROOM

Clean china cabinet
Clean and tidy up dresser
Wash windows & dust blinds & pictures
Dust dining room table
(Don't launder crocheted tablecloth)

5 OUTSIDE DOORS TO HOUSE

Wash doors and clean glass

EAST FRONT DOOR LANDING

Sweep off cement and vacuum or shake throw mat

BASEMENT

Check to see what might need to be done

Sweep and dust around boxes where needed

Do not need to clean bathroom in basement – no longer used – Maybe sweep and dust