

St. Rose of Lima Ladies Guild

Church Cleaning Duties – Monthly by all Divisions

Please initial/check off when each duty is completed.

ENTRANCE

- ___ CLEAN DOORS W/ GLASS CLEANER
- ___ SCRUB/MOP FLOOR
- ___ VACUUM RUGS & CARPET
- ___ DUST SURFACES HOLDING PAMPHLETS

BOTH RESTROOMS (SOUTH AND FAMILY)

- ___ CLEAN SINK/FAUCET
- ___ CLEAN MIRROR
- ___ WIPE DOWN WALL TILE
- ___ EMPTY TRASH
- ___ SCRUB/MOP FLOOR
- ___ CLEAN TOILET

CHOIR LOFT

- ___ WIPE DOWN WOODWORK
- ___ CLEAN WINDOW
- ___ DUST SURFACES
- ___ VACUUM CARPET
- ___ VACUUM STAIRS

CONFESSION ROOM

- ___ DUST
- ___ VACUUM

FAMILY ROOM

- ___ VACUUM VERTICAL BLINDS
- ___ CLEAN WINDOWS W/ GLASS CLEANER
- ___ WIPE DOWN WOODWORK
- ___ VACUUM CARPET
- ___ ORGANIZE CHILDREN'S BOOKS

SACRISTIES

- ___ DUST SURFACES
- ___ CLEAN WINDOWS
- ___ VACUUM CARPET
- ___ SACRISTY RESTROOM (Toilet, sink, floor)
- ___ VACUUM SANCTUARY

MAIN ROOM

- ___ VACUUM CUSHIONS IN FRONT PEWS
- ___ WASH AND DRY ALL PEWS
- ___ VACUUM CARPET
- ___ DUST WINDOWS FOR COBWEBS
- ___ DUST STATIONS OF THE CROSS
- ___ DUST STATUES
- ___ BRUSH SAND AND ROCKS FROM PEWS

THERE ARE TWO STORAGE/CLEANING CLOSETS WITH VACUUMS AND SUPPLIES. ONE IN THE SOUTHEAST ENTRANCE RESTROOM. ONE IN THE SOUTH ENTRANCE BY THE SACRISTY.

IF CLEANING SUPPLIES NEED TO BE PURCHASED or VACUUMS REPAIRED, PLEASE INFORM THE GUILD PRESIDENT OR PARISH OFFICE BY CALLING 402-388-4814. DIVISION CHAIR PLEASE WASH RAGS AND RETURN.

THANK YOU FOR YOUR PART IN KEEPING OUR BEAUTIFUL ST. ROSE CHURCH CLEAN! God Bless!